



Sunderland Town Hall Board of Management

Date: Tuesday, May 28, 2019

Time: 4:30 p.m.

Location: Sunderland Town Hall

Agenda

1. **Call to Order** – Chair Ann Gordon
2. **Confirmation of Minutes**
 - Approval of April 30, 2019 minutes
4. **Correspondence**
5. **General Items**
 - 1) Update on current projects
 - Balcony glass - Joe
 - Main door accessibility – Joe / Denise
 - Auditorium floor refinishing - Joe
 - Window washing - Joe
 - Balcony seating sale - Dale
 - Stage carpet piece - Dale
 - 2) Items from April 30 meeting
 - Caretaking duties
 - Emergency contact list
 - 3) Maintenance plan 2019
6. **Others**
 - 1) Walk-through continues
 - 2) Landscaping – east beds
 - 3) Next Meeting
7. **Adjournment**