

The Corporation of the Township of Brock

Council Agenda

Municipal Administration Building

Session One

Monday, December 10, 2018

- 1. Call to Order – Mayor Debbie Bath Hadden**
- 2. Moment of Meditation / Personal Reflection**
- 3. Declaration of Pecuniary Interest**
- 4. Confirmation of Minutes – None**
- 5. Hearing of Deputations – None**
- 6. Petitions – None**
- 7. Communications Submitted to Council**
 - Group One –Receive and File – None**
 - Group Two Communications Referred to Committee – None**
 - Group Three – Communications Submitted for Action**
 - [1943](#) Maralee Drake – Interoffice Memorandum, Cria Pettingill – Nomination to the 2019-2023 ROMA Board
 - [1991](#) AMO Communications – 2019 AMO Conference Guest Room Booking Details
- 8. Reports of Committees – None**
- 9. Motions**
 - 1) Lease Agreement between The Corporation of the Township of Brock and 2382876 Ontario Inc./ Beaverton X-Ray and Ultrasound Services – Beaverton-Thorah Medical Centre
 - 2) Lease Agreement between The Corporation of the Township of Brock and Justin Kouba O/A Beaver River Bait – Parking area beside municipal boat launch at Beaverton Harbour
 - 3) Site Plan Development Agreement between Durham Region Non-Profit Housing Corporation, The Regional Municipality of Durham and The Corporation of the Township of Brock – Pt Lt 21, Concession 12 Brock
 - 4) Transfer to Reserves
- 10. Consideration of By-laws**
 - 1) By-law Number 2821-2018-AP – to amend By-law Number 2356-2011-AP, as amended, being a By-law to regulate the proceedings of Council, pursuant to Section 238(2) of the Municipal Act, S.O. 2001, as amended

11. General Items and Enquiries

- 1) Mayor Debbie Bath-Hadden – Report to Council
- 2) Regional Councillor W.E. Ted Smith – Report to Council
- 3) 2019 Schedule of Council and Committee Meetings
- 4) 11:00 a.m. – Years of Service Awards
 - 1) Len Collins – 20 Years
 - 2) Joe Underwood – 20 Years
 - 3) Joe Bonura – 15 Years
 - 4) Derrick O’Grady – 15 Years
- 5) Other?
- 6) Public Questions and Clarification

12. Confirmation By-law

By-law Number 2822-2018-AP – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on December 10, 2018.

13. Adjournment

Communications Submitted to Council

Group Three - Action Communications



Township of Brock Interoffice Memorandum

To: Mayor & Members of Council
 From: Maralee Drake, Clerk's Assistant
 Subject: Cria Pettingill – Nomination to the 2019-2023 ROMA Board
 Date: Monday, December 10, 2018

Ward 4 Councillor Cria Pettingill wishes to apply to the 2019-2023 Rural Ontario Municipal Association (ROMA) Board of Directors as a Zone 5 representative.

As outlined by ROMA:

"Qualifications of ROMA Board of Directors

Every Director shall:


- be an individual of eighteen (18) or more years of age;
- be an elected official of a municipality which is an AMO member;
- not be an undischarged bankrupt; and
- not be declared incapable."

ROMA's Chief Returning Officer, Peter Fay will certify the nominations and contact all candidates. A Nominations Report will be issued in advance of the conference (January 27 – 29, 2019) as well as information about the election process.

Councillor Pettingill has completed the nomination form and requires a resolution of support from the Council of the Township of Brock to complete the nomination process.

End of Memorandum

Respectfully submitted,


 Maralee Drake
 Clerk's Assistant

**TOWNSHIP OF BROCK
CLERK'S DEPT**

RECEIVED NOV - 6 2018

File: _____
 Refer Id: _____

Copy to: _____

ACTION TAKEN
 Resol. No. _____

Refer to Council _____

_____ *Sp. Co*

_____ *Dec 10*

Thom Gettinby

1991/18

From: AMO Communications <communicate@amo.on.ca>
Sent: Monday, November 12, 2018 5:02 PM
To: Thom Gettinby
Subject: 2019 AMO Conference Guest Room Booking Details

Attention: To those who book for and attend the AMO AGM Annual Conference

The 2019 AMO AGM and Annual Conference will be held in Ottawa from August 18- 21, 2019. AMO has negotiated Conference rates at eight hotels. In order to ensure the booking process goes smoothly please read the details of the guest room booking policy and make note of all deposit and cancellation policies for the individual properties. Details can be found at <http://www.amo.on.ca/Events/AMOConference/Hotels>

We hope that this process will encourage municipalities to book only those guest rooms that are actually needed so that more delegates will have the opportunity to stay at the official conference hotels. Please keep in mind that:

- Guest rooms can be booked as of **Wednesday, January 9th, 2019 at 10:00 a.m.**
- All the hotels included in the AMO blocks have a deposit policy in place to reserve your room. You will require a valid credit card at time of booking.
- Name changes on a reservation can be made up to the date of arrival at all hotels.
- Any reservations made into an AMO block prior to January 9th, 2019 will not be honoured.

If you have any questions or concerns about this change or about bookings in general please do not hesitate to contact AMO Events at events@amo.on.ca or at 416.971.9856 ext. 330.

Thank you

AMO Events

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of email communications from AMO, please click [here](#).



**TOWNSHIP OF BROCK
CLERK'S DEPT**

RECEIVED NOV 15 2018

File:	Copies to:
Refer id:	_____
_____	_____
_____	_____
ACTION TO:	Refer to
Resol. No. _____	Council <u>Dec 10</u>
_____	Comm. <u>Action</u>
_____	Meeting Date:
_____	_____

By-laws

THE CORPORATION OF THE TOWNSHIP OF BROCK

BY-LAW NUMBER 2821-2018-AP

BEING A BY-LAW TO AMEND BY-LAW NUMBER 2356-2011-AP, AS AMENDED, BEING A BY-LAW TO REGULATE THE PROCEEDINGS OF COUNCIL PURSUANT TO SECTION 238(2) OF THE MUNICIPAL ACT, S.O. 2001, AS AMENDED

WHEREAS section 238(2) of the Municipal Act, S.O. 2001, as amended, requires every Council to adopt a procedure by-law for the calling, place and proceedings of meetings;

AND WHEREAS the Council of the Township of Brock enacted By-law Number 2356-2011-AP on the 8th day of August, 2011 to regulate the proceedings of Council;

AND WHEREAS the Council of the Corporation of the Township of Brock deems it expedient to undertake certain amendments to By-law Number 2356-2011-AP;

NOW THEREFORE the Council of the Corporation of the Township of Brock enacts as follows:

1. THAT section 49 of By-law Number 2356-2011-AP is hereby deleted in its entirety and replaced with the following which shall read as follows:

“49. After any question, except one of indefinite postponement, has been decided, only a member who voted thereon with the prevailing side may move for a reconsideration at the same or a subsequent Meeting, but no discussion of the main question shall be allowed until the motion for reconsideration is carried, and no question shall be reconsidered more than once during the term of Council. These provisions shall not apply to planning matters specifically referred by the Local Planning Appeals Tribunal (LPAT) for reconsideration in accordance with the LPAT’s rules of procedure.”

2. THAT section 71 of By-law Number 2356-2011-AP is hereby deleted in its entirety and replaced with the following which shall read as follows:

“71. The following Committees shall be Standing Committees of Council:

- (1) the ADMINISTRATION COMMITTEE;
- (2) the FINANCE COMMITTEE;
- (3) the PARKS & RECREATION COMMITTEE;
- (4) the PLANNING & ECONOMIC DEVELOPMENT COMMITTEE;
- (5) the PROTECTION SERVICES COMMITTEE;
- (6) the PUBLIC WORKS & FACILITIES COMMITTEE.”

3. THAT section 74 of By-law Number 2356-2011-AP is hereby deleted in its entirety and replaced with the following which shall read as follows:

“74. The following Standing Committees shall hold regular Meetings on the following days:

FIRST MONDAY: Finance Committee

SECOND MONDAY: Public Works & Facilities Committee – 10:00 a.m.
Parks & Recreation Committee

THIRD MONDAY: Finance Committee

FOURTH MONDAY: Planning & Economic Development Committee - 10:00
a.m.
Protection Services Committee
Administration Committee

unless any such Monday is a public or civic holiday and, provided further that the date and time of any regular Meeting of a Standing Committee may be changed by the unanimous vote of the Members of the Committee. Standing Committee meetings shall be adjourned at or before the hour of 10:30 o'clock in the afternoon, provided that Council may, at any time by a two-thirds vote of all Members present, pass a resolution extending the time for adjournment."

4. THAT Schedule "A" of By-law Number 2356-2011-AP is hereby deleted in its entirety and replaced with Schedule "A" attached to and forming part hereof.
5. This by-law shall come into force and effect on the date of its enactment.

THIS BY-LAW READ TWICE THIS 10TH DAY OF DECEMBER, A.D., 2018.

Mayor
Debbie Bath-Hadden

Clerk
Thomas G. Gettinby

THIS BY-LAW READ A THIRD TIME AND FINALLY PASSED THIS 10TH DAY OF DECEMBER, A.D., 2018.

Mayor
Debbie Bath-Hadden

Clerk
Thomas G. Gettinby

Corporation of the Township of Brock

Schedule "A"

By-law Number 2821-2018-AP

Standing Committees of Council

Administration	Finance	Parks & Recreation	Planning & Economic Development	Public Works & Facilities	Protection Services
Clerk's Department	Treasurer's Department	Arenas	Planning	Public Works	Animal Control and By-law Enforcement
Administration system & procedures (Other than Accounting)	Tax Collector's Department	Parks	Liaison with Regional Planning Department	Maintenance of public buildings	Liaison with Regional Police
Records	Preparing annual budget	Community Centres	Committee of Adjustment	Roads and streets	Streetlighting
Archives	Payroll accounting systems	Swimming pools	Zoning	Sidewalks	Protective inspections
By-laws	Audit	Recreation program	Economic Development	Drains	Building inspection
Minutes and Agendas	Purchasing	Libraries		Traffic control	Plumbing Inspection
Division Registrar	Financial Statements	Other cultural facilities		Cemeteries	Fire Department
Personnel Hiring	Issuing licence & permits			Garbage Collection	Emergency Planning
	Collection of fines and all other receipts			Design and Engineering of new buildings	

Other



**THE CORPORATION OF THE TOWNSHIP OF BROCK
SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS
FOR THE YEAR 2019**

Municipal Administration Building
1 Cameron Street East, Cannington, Ontario L0E 1E0
Telephone: (705) 432-2355

DATE	MEETING	TIME
January 7	Council Finance	10:00 a.m.
January 14	Public Works & Facilities Parks & Recreation	10:00 a.m.
January 21	Council Finance Planning & Economic Development Protection Services Administration	10:00 a.m.
February 4	Council Finance Public Works & Facilities Parks & Recreation	10:00 a.m.
February 11	Planning & Economic Development Protection Services Administration	10:30 a.m.
March 4	Council Finance	10:00 a.m.
March 11	Public Works & Facilities Parks & Recreation	10:00 a.m.
March 18	Council Finance	10:00 a.m.
March 25	Planning & Economic Development Protection Services Administration	10:00 a.m.
April 1	Council Finance	10:00 a.m.
April 8	Public Works & Facilities Parks & Recreation	10:00 a.m.
April 15	Council Finance	10:00 a.m.
April 22	Planning & Economic Development Protection Services Administration	10:00 a.m.
May 6	Council Finance	10:00 a.m.
May 13	Public Works & Facilities Parks & Recreation	10:00 a.m.
May 27	Planning & Economic Development Protection Services Administration	10:00 a.m.

June 3	Council Finance Public Works & Facilities Parks & Recreation	10:00 a.m.
June 17	Council Finance	10:00 a.m.
June 24	Planning & Economic Development Protection Services Administration	10:00 a.m.
August 12	Council	7:00 p.m.
September 9	Public Works & Facilities Parks & Recreation	10:00 a.m.
September 16	Council Finance	10:00 a.m.
September 23	Planning & Economic Development Protection Services Administration	10:00 a.m.
October 7	Council Finance Public Works & Facilities Parks & Recreation	10:00 a.m.
October 21	Council Finance	10:00 a.m.
October 28	Planning & Economic Development Protection Services Administration	10:00 a.m.
November 4	Council Finance Public Works & Facilities Parks & Recreation	10:00 a.m.
November 18	Council Finance	10:00 a.m.
November 25	Planning & Economic Development Protection Services Administration	10:00 a.m.
December 2	Council Finance	10:00 a.m.
December 9	Public Works & Facilities Parks & Recreation	10:00 a.m.
December 16	Planning & Economic Development Protection Services Administration	10:00 a.m.

Dates and times for Council and Committee meetings can be subject to change. Please contact the Clerk's Department for current information.