

**The Corporation of the Township of Brock**  
**Public Works and Facilities Committee Minutes**  
**Municipal Administration Building**

**Session One**

**Monday, December 10, 2018**

The First Meeting of the Public Works and Facilities Committee of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, December 10, 2018, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden  
Regional Councillor: W.E. Ted Smith  
Councillors: Michael Jubb  
Claire Doble  
Walter Schummer  
Cria Pettingill  
Lynn Campbell

Staff Members present: CAO and Municipal Clerk Thomas G. Gettinby  
(recording the minutes)  
Deputy Clerk Becky Jamieson  
Clerk's Assistant Deena Hunt  
Treasurer Laura Barta  
Director of Public Works Nick Colucci

**1. Call to Order**

Chair Cria Pettingill called the meeting to order at 4:10 p.m.

**2. Declaration of Pecuniary Interest**

None

**3. Confirmation of Minutes – 8th meeting – October 1, 2018**

Resolution Number 1-1

MOVED by W.E. Ted Smith that the minutes of the 8th meeting of the Public Works Committee as held on October 1, 2018, be adopted as typed and circulated.

MOTION CARRIED

**4. Hearing of Deputations – None**

**5. Communications Referred or Submitted to Committee**

**Referred Directly**

1791 MTO – Road Talk, Fall 2018

1852 D.M. Wills Associates Limited – Notice of Commencement for a Detail Design Study – Rehabilitation of the Trent Canal Bridge, Talbot River Bridge and Tributary to Talbot River Culvert on Highway 12

Regional Councillor Smith advised that residents of Gamebridge have safety concerns with respect to turning left at the intersection north of the bridge to which the Director of Public Works advised that Durham Region performed a review of the intersection during an environment assessment and he would follow up.

1872 Durham Region Works Department – Community of Cannington, Provision of Additional Water Supply Capacity – Notice of Class Environmental Assessment Addendum Completion

- 1875 Durham Region Works Department – Notice of New Wellhead Protection Area in the Community of Sunderland in the Township of Brock
- 1888 R.V. Anderson Associates Limited – Community of Cannington, Provision of Additional Water Supply Capacity Municipal Class EA, Notice of Class Environmental Assessment Completion
- 1896 National Grants and Contributions Delivery Centre – Decision – 2018 Enabling Accessibility Fund, mid-sized projects component

Regional Councillor Smith requested clarification to which the Director of Public Works advised that an application was submitted for the maximum funding to improve accessibility by improving the sidewalks which was not successful.

- 1928 Durham Region Works Department – Notice of Construction for Sunderland Emergency Well
- 1956 CN – Snow removal letter
- 2064 Hydro One – Towerline Maintenance

Mayor Bath-Hadden requested clarification and was advised that the notice is provided to identify the areas for work ahead of time and the Township has no concerns.

- 2065 City of Kawartha Lakes – Simcoe St. and Brock Conc. 6 Intersection Streetlight Warrant

Resolution Number 2-1

MOVED by W.E. Ted Smith that communication numbers 1791, 1852, 1872, 1875, 1888, 1896, 1928, 1956, 2064, and 2065 be received for information.

MOTION CARRIED

- 2015 Ward 4 Shoreline Ratepayers Association – Snow Plowing

Councillor Jubb enquired as to snow clearing procedures in this area to which the Director of Public Works advised that previous attempts to plow in a reverse route added time onto the plow route with no real impact.

Resolution Number 3-1

MOVED by Michael Jubb that staff review and reconsider winter snow maintenance procedures as requested in communication number 2015 and report back to Council by end of January 2019.

MOTION CARRIED

- 2065 City of Kawartha Lakes – Simcoe St. and Brock Conc. 6 Intersection Streetlight Warrant

Mayor Bath-Hadden requested input from staff to which the CAO and Municipal Clerk advised that the intersection is maintained by the City of Kawartha Lakes (CKL). The Director of Public Works advised that the boundary road agreement in place provides for capital projects in excess of \$5,000 to be shared between the municipalities. Given that the warrants were not met, the CKL will not include the funds within their budget. He advised that the signage at the intersection has been increased and directional signage is forthcoming.

Resolution Number 4-1

MOVED by Lynn Campbell that staff suggest alternate recommendations for making the intersection at the corner of Concession 6 and Simcoe Street more visible in the dark and snowy/rainy weather conditions. Re: Communication number 2065.

Resolution Number 5-1

MOVED by W.E. Ted Smith that the Committee request that resolution no. 4-1 be tabled to the Budget meeting in the new year.

Mayor Bath-Hadden requested a recorded vote.

Recorded Vote

Yeas

Walter Schummer  
W.E. Ted Smith

Nays

Debbie Bath-Hadden  
Lynn Campbell  
Claire Doble  
Michael Jubb  
Cria Pettingill

MOTION LOST

Resolution Number 4-1

MOVED by Lynn Campbell that staff suggest alternate recommendations for making the intersection at the corner of Concession 6 and Simcoe Street more visible in the dark and snowy/rainy weather conditions. Re: Communication number 2065.

MOTION CARRIED

2095 Manilla Hall Board of Management – Parking Lot Request

Councillor Campbell advised that improved parking would aid this well used hall to which the Director of Public Works advised that he could allocate some funds to proceed.

Councillor Doble enquired at to the hall capacity and was advised 80 – 100 persons.

Resolution Number 6-1

MOVED by Lynn Campbell that staff investigate the cost and feasibility of implementing the requests by the Manilla Hall Board to improve and increase parking for consideration in 2019 budget. Re: communication number 2095.

MOTION CARRIED

2099 Durham Region Works Department – Permission to Drill Test Wells, Sunderland Class Environmental Assessment

Mayor Bath-Hadden advised that she supports the drilling of test wells enquiring as to the traffic flow to Highway 12 being addressed to which the CAO and Municipal Clerk advised that the servicing is being addressed at this point.

Resolution Number 7-1

MOVED by W.E. Ted Smith that permission to drill test wells in the Sunderland area as requested by the Region of Durham Works Department in communication number 2099 be approved.

MOTION CARRIED

2110 Nick Colucci – Report: 2018-PW-12, Tender No. B2018-PW-17 – Rehabilitation of Bridge #37

The Director of Public Works advised that the remaining amount for the tender could be financed with gas tax funds.

Regional Councillor Smith expressed disappointment that the amount is higher than the budgeted amount to which the Director of Public Works advised that the amount for the budget was based on the structural needs report.

Councillor Schummer requested further clarification as to the large difference in amounts to which the Director of Public Works advised that a deck analysis was completed and additional work was identified that was not anticipated.

Resolution Number 8-1

MOVED by Lynn Campbell that the low bid from Clearwater Structures Inc. be accepted for the refurbishment of Bridge #37, in the amount of \$213,821.00 excluding taxes.

MOTION CARRIED

2111 Nick Colucci – Report 2018-PW-13, Tender No. B2018-PW-17 – Guide Rail on Thorah Sideroad

Councillor Jubb enquired as to using funding from the Thorah Sideroad grant to which the Director of Public Works advised in the affirmative.

Resolution Number 9-1

MOVED by Debbie Bath-Hadden that the Committee recommend that the tender submitted by Borall Fence and Guide Rail for installation of guide rail on Thorah Sideroad in the amount of \$513,500.00 excluding taxes be accepted. Re: communication number 2111.

MOTION CARRIED

**6. Reports of Sub-Committees - None**

**7. General Items and Enquiries**

(1) Councillor Michael Jubb

Councillor Jubb enquired as to the Gamebridge sign and was advised it has been ordered.

(2) Councillor Walter Schummer

Councillor Schummer enquired as to procedures for clearing snow from bridge decks and was advised that staff clean them by hand. Councillor Schummer requested that staff follow-up on this matter.

(3) Councillor Claire Doble

Resolution Number 10-1

MOVED by Claire Doble that request staff to provide a report on installing traffic and safety measures on Main Street East from Patricia Avenue to James Street; to include no parking signs, possible streetlights, portable speedbumps, children at play sign at the corner of Nancy Ave/Main St East, south side, speed limit change from 50 km/h to 40 km/h. Also, that this report look at the possibility of this being a 2019 pilot project. Requesting this report be brought back to Committee by the end of January 2019 to be considered for budget deliberations. Please also consider purchase of flashing speed boards that can be moved to different locations.

Councillor Doble advised that residents have expressed concerns for safety in that section of Beaverton.

Regional Councillor Smith advised that he supports the motion due to speeding and enquired whether this area is a community safety zone to which the Director of Public Works advised not and noted that signage will be refreshed and children at play signs will be erected.

Resolution Number 10-1

MOVED by Claire Doble that request staff to provide a report on installing traffic and safety measures on Main Street East from Patricia Avenue to James Street; to include no parking signs, possible streetlights, portable speedbumps, children at play sign at the corner of Nancy Ave/Main St East, south side, speed limit change from 50 km/h to 40 km/h. Also, that this report look at the possibility of this being a 2019 pilot project. Requesting this report be brought back to Committee by the end of January 2019 to be considered for budget deliberations. Please also consider purchase of flashing speed boards that can be moved to different locations.

MOTION CARRIED

(4) Councillor Lynn Campbell

Resolution Number 11-1

MOVED by Lynn Campbell that staff from By-law and Works prepare a report with recommendations to resolve parking congestion on residential streets, ideas to explore include one-way streets, parking permits, etc. Also special attention should be given to parking issues and snow clearing on cul-de-sacs.

Councillor Campbell expressed concern for these issues and wants the problem corrected.

Councillor Schummer advised that he supports the motion noting that the DRPS do not provide enforcement and the Township has limited staff resources.

Resolution Number 11-1

MOVED by Lynn Campbell that staff from By-law and Works prepare a report with recommendations to resolve parking congestion on residential streets, ideas to explore include one-way streets, parking permits, etc. Also special attention should be given to parking issues and snow clearing on cul-de-sacs.

MOTION CARRIED

(5) Councillor Cria Pettingill

Councillor Pettingill enquired as to wellhead protection as per communication number 1875 to which the CAO and Municipal Clerk advised that wellhead protection areas are established by the Region which regulate the uses within proximity to wells and includes Regional staff reviewing concerns with individual applications. He advised that there is one in Sunderland, one in Cannington, and one intake protection zone in Beaverton.

(6) Public Questions and Clarifications

Ms. Olga Kuzmich, Cannington resident – with respect to communication numbers 1875, 1928, and 2099, why there is a delay with the environmental assessment to which the CAO and Municipal Clerk advised that sourcing additional water service is to provide for development and subject to environmental assessment which can be a lengthy process due to studies and the review by the MOE.

Ms. Kuzmich enquired as to the roster of consultants to which the Director of Public Works advised an RFP process is used and one consultant is from Durham Region while the others are from Collingwood and Markham.

Ms. Kuzmich enquired as to the involvement of Council members on the Shoreline Ratepayers Association and was advised none.

**8. Adjournment**

Resolution Number 12-1

MOVED by W.E. Ted Smith that we do now adjourn at 5:17 p.m.

MOTION CARRIED

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CHAIR

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SECRETARY