

# **2019 Fall Mayor's Networking Business Breakfast**

Monday, September 30, 2019

Rick MacLeish Memorial Community Centre



Welcome  
Mayor  
Bath-Hadden

“A New Look  
for Brock”



Township of Brock Council 2018-2022

# Introductions



# What's Been Happening?



- Council has been in office for 10 months
- Council & Staff have done a number of education and training sessions
- Numerous staff changes have occurred (retirements, new positions, etc.)

## Accomplishments to date:

- 0% tax increase in 2019
- New Development Charge Study
- New Asset Management Plan
- Implementing numerous modernization initiatives
- Lots of opportunity for public input & feedback
- Operational Review Completed

# Operational Review Overview



## Why an Operational Review?

- Council felt that a full review of the organization was needed to address the existing organizational structure and design, governance issues and to assess reputation with public, staff and Council

## Who?

- Consultants Garry Cubitt & Garth Johns were hired to complete the review



## Approach?

The Consultants:

- reviewed extensively all documentation available
- Conducted 39 interviews (staff, councillors, public)
- Conducted a public survey and received 267 responses
- 22 recommendations (summarized in the next few slides)

# Completed Recommendations

## 1. Reporting of minutes has been changed

- Only reflecting key issues, actions and decisions

## 2. Reports to Council have been standardized

- require sign off by CAO
- if any financial implications, Treasurer has seen & supports

## 3. Procedural By-law has been updated

- Notice of motions, consent agenda, etc.



# Completed Recommendations



4. Committee of the Whole Structure Implemented

6. Council 101 Education Session has been held

- Focus was on governance and council/staff relations

8. New organizational chart

- Recreation is now under the Clerk's Department
- Planning is now under the Building Department

15. Hired a Township Planner





# Recommendations In Progress



9. Reserve funds need to be reduced, condensed and clearly understood

- Need to identify clearly the purpose and source of each fund
- Educational session to be led by Treasurer with recommendations for changes on October 7, 2019



10. Need to modernize all operating systems

- \$725,000 has been delivered from Province
- Report from the Clerk to come in October



11. Update all Brock Township social media pages, communication tools, and practices

- Needs to become more of an effective communications tool
- To be led by Clerks' Department

# Recommendations In Progress



## 13. Developing a new “service” oriented mentality and culture

- New Receptionist position
- The New CAO needs to create and maintain an appropriate culture
- Township needs to become more customer friend



## 14. Recruitment process for new CAO has started Need a contemporary individual

- Looking for a contemporary individual who is a coach, leader, team builder and customer oriented

# Recommendations In Progress



## 19. A Master Plan for the Beaverton Harbour is needed

- Skywoman, parking, grounds and gates, etc.

## 22. Continue to expand discussions with Durham Region Tourism and Economic Development

- continue to build positive relations and promotion of Brock Township
- Tourism Coordinator for North Durham will be hired



# Recommendations



## 5. Need update Council Code of Conduct

- Intended to improve relationships with staff and each other
- Promote effective and proper use of social media

## 7. Update Brock Township Strategic Plan

- 1 full day with senior staff to set a new vision for 2022 and beyond
- Needs to be a working document – not sit on shelf to gather dust

## 12. Develop business plans that align with the new Strategic Plan and support the budget for 2020 and beyond

- Regular reports and updates need to be submitted to keep Council duly apprised

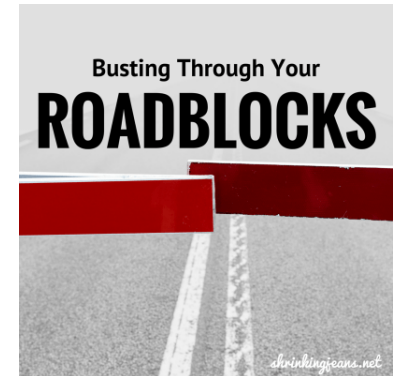
# Recommendations

## 16. Economic Development needs to become a priority

- Downtown development
- Attraction of new business
- Customer focus – remove roadblocks

## 17. Need a master plan for roads and bridges

- To include not only capital needs but also ongoing maintenance
- Regular reports and updates to Council



18. As part of Strategic Planning initiatives, key decisions about capital infrastructure (arenas, fire halls, town halls, etc.) need to be made

# Recommendations

20. Discussions need to be expanded with DRPS
  - increase presence in community and need to reflect increased focus on general community safety
21. Discussions need to be expanded with DRT
  - improve services generally



# Organization Overview



## **CAO**

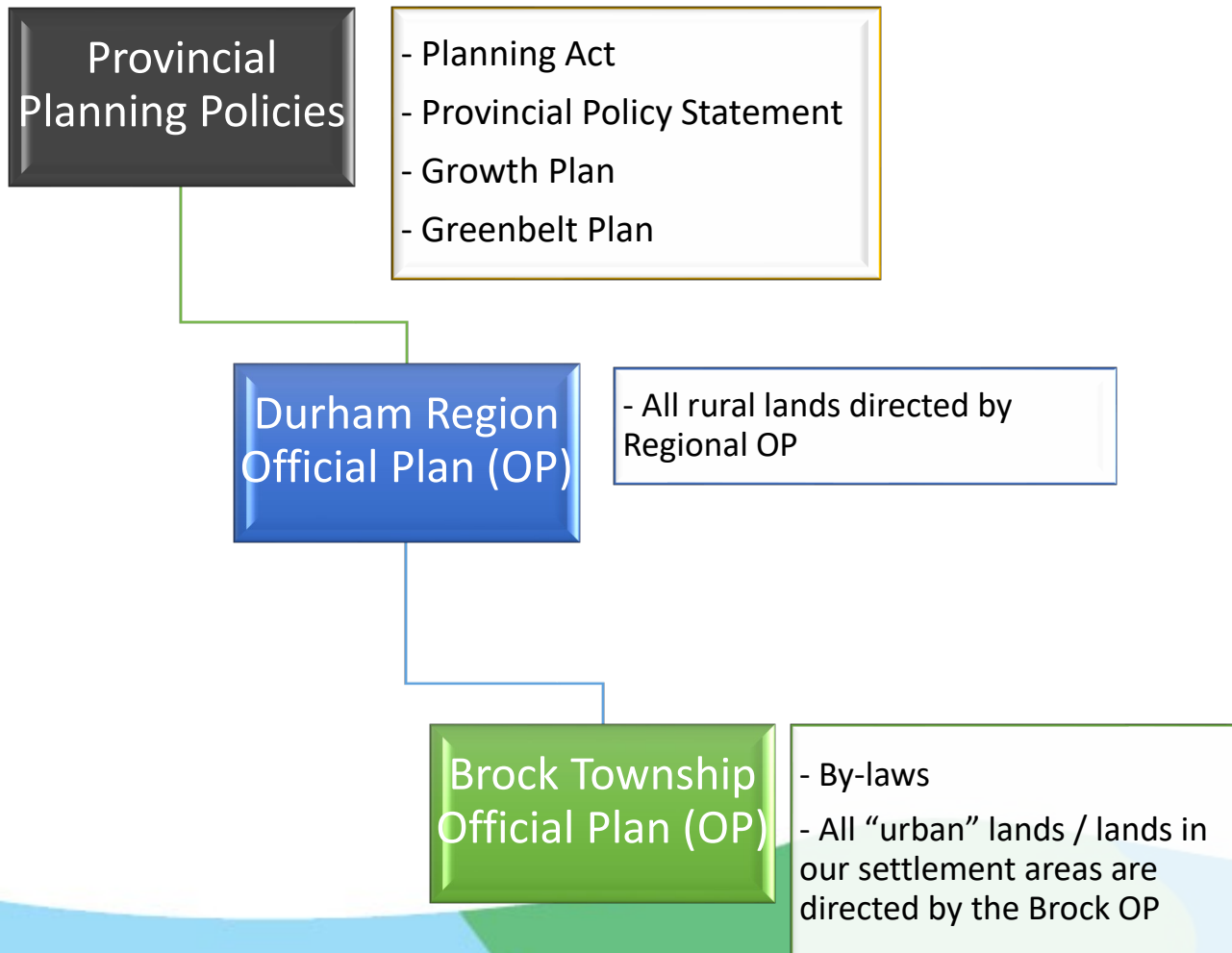
- Currently in process of hiring a new, permanent CAO

## **5 Departments**

- Building & Planning
- Clerk's
- Fire
- Public Works
- Treasury

# Building and Planning

## Planning Context in Brock



Because we are a two-tiered Regional system, the Region of Durham’s OP and policies guide planning on rural lands, with the Township as a commenting agency. For planning matters in settlement areas (towns and hamlets), the direction comes from the Township OP with the Region becoming the commenting agency.



# Provincial and Regional Level Updates

## Bill 108 The More Homes, More Choice Act

May 15, 2019 - City Council  
Gregg Lister, MCP RPP  
Chief Planner and Executive Director, City Planning Division



- Bill 108, More Homes, More Choice Act 2019
- Provincial Policy Statement Review commenting process
- Regional Municipal Comprehensive Review process and Official Plan update. This will take several years, and Brock is an active participant in the full study process.



ENVISION  
**DURHAM**

2014 Provincial  
Policy  
Statement

*Under the Planning Act*

Ontario.ca/PPS



# Snapshot of Planning Growth in Brock



| Application Type  | 2017 | 2018 | To Date in 2019                                   |
|-------------------|------|------|---|
| Land Division     | 11   | 6    | 16  |
| Rezoning          | 7    | 3    | 13<br>(with 5 open files from previous years)     |
| Subdivision       | 2    | 2    | 2<br>(active from previous years)                 |
| Minor Variance    | 17   | 9    | 9   |
| Pre-Consultations | N/A  | N/A  | 5<br>(offers indication of upcoming applications) |

Building  
Department  
Statistics  
2019

The Township of Brock Building Department is again experiencing unprecedented growth in 2019 . To date, in 2019 we have issued 286 building permits with a total construction value of 77 million dollars.

## CANNINGTON

Durham Region

Non-Profit

Housing Project

50-unit Durham Region Non-Profit Housing Project is well underway with an expected completion date of February 2020.



## BEAVERTON

### Marydel Subdivision

350 dwelling unit subdivision currently under construction. Occupancy permits have been granted to just over 100 units, with the remainder to be completed over the next 2 years.



# SUNDERLAND

Sunderland  
Meadows  
Subdivision  
Phase 1

Consisting of a 102-unit subdivision with the housing component complete and the final grading and completion of the infrastructure on-going.



# Clerk's Department



## Clerk's/Legislative Services

- performs a number of responsibilities as defined by legislation including all the prep and follow-up from Council meetings (minutes, agenda, etc.)
- responsible for accessibility, economic development and tourism activities, information technology, and the issuance of municipal licences & permits.

## By-law Enforcement/Animal Control Division

- responsible for enforcing a range of Township by-law requirements and Animal Control
- Responsible for crossing guards

## Recreation

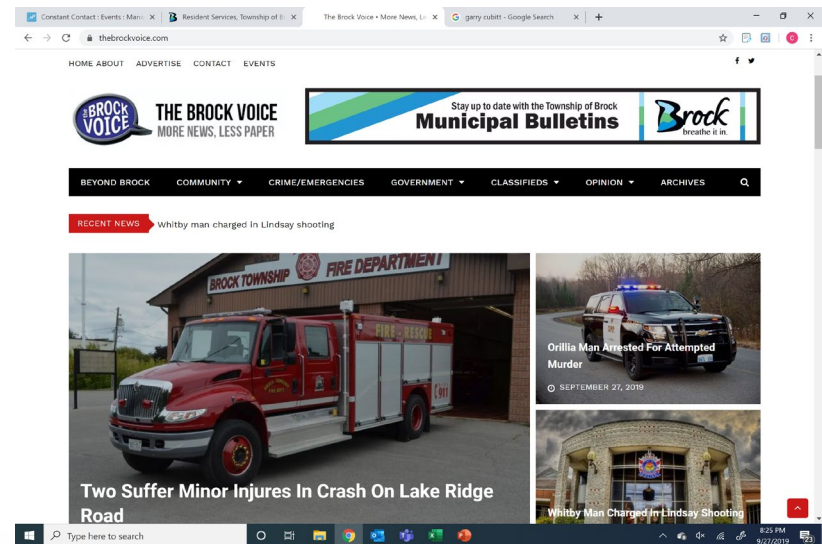
- Responsible for recreation activities & programs



# What's New in Clerk's



- All Council & Committee of the Whole Meetings are live streamed
- One Council evening meeting a month
- Electronic agendas
- Increased corporate communications
  - Monthly e-newsletters
  - Bi-weekly Township pages in the Brock Citizen
  - Municipal page/posts on the Brock Voice
  - Increased presence on social media
  - More public input surveys





# New Website Coming!

- Launch to occur in March 2020
- Service oriented approach for ease of use by residents
- Increased online engagement and services including online burn permits, payments, applications, dog tag licences, donations, report a problem, etc.
- Improved search function – clearer search results
- Residents able to subscribe to news posts, will receive an email when a news item is added to the website

# Recreation Updates



- Thank you to those businesses who sponsored day camp!
- Increased fitness classes



**SUMMER DAY CAMP**

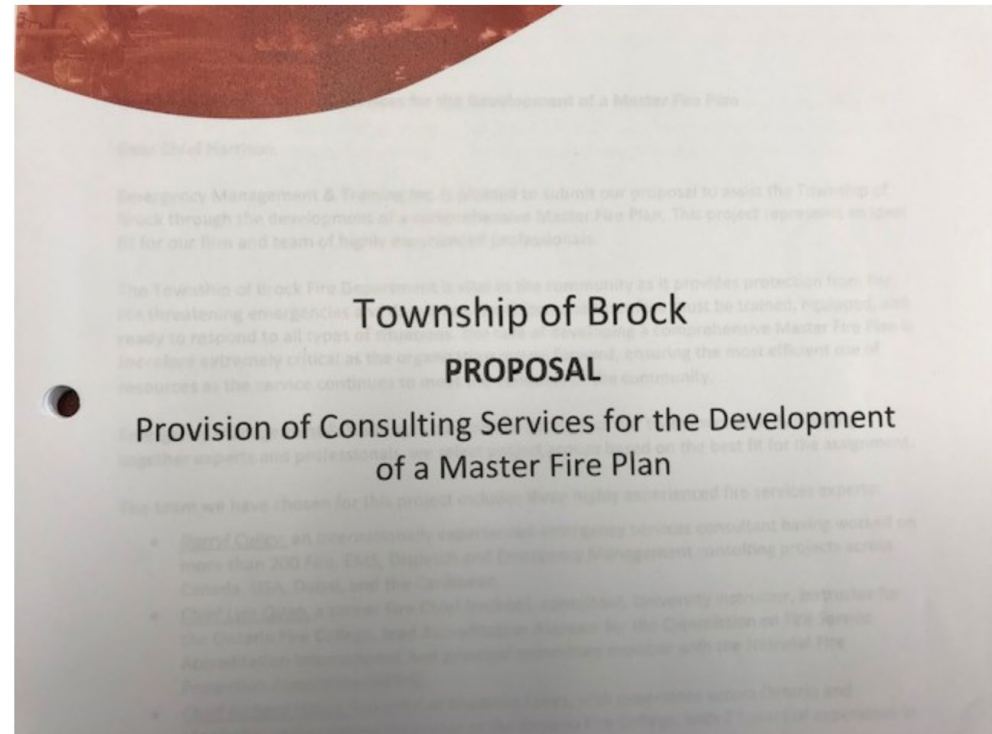


| Township of Brock Fall Recreation Programs<br>September 9 – December 14, 2019 |   |  |   |  |  |
|---|---|--|---|--|--|
| Time  | Monday  | Tuesday  | Wednesday   | Thursday   | Saturday   |
| 8:15am  |   |  |   |  | Gentle Fit<br>Manilla Hall<br>8:15- 9:15am               |
| 9:15am  |   |  |   |  |  |
| 10:45am   |   | Restorative Yoga<br>Beaverton Town Hall<br>10:45-11:45am |   |  |  |
| 11:45am   |   |  |   |  |  |
| 6:00pm  |   |  |   |  |  |
| 6:15pm  | Pound<br>Cannington Arena<br>6:15-7:00pm            | Yoga<br>Beaverton<br>Town Hall<br>6:00-7:00pm            |   | Pilates<br>Cannington Arena<br>6:00-7:00pm         |  |
| 6:30pm  |   |  | Actively Aging<br>Sunderland Arena<br>6:30-7:30pm | Yoga<br>Cannington<br>Arena<br>6:15-7:15pm         |  |
| 6:45pm  |   |  |   |  |  |
| 7:00pm  |   |  |   |  |  |
| 7:15pm  | Zumba Fitness<br>Cannington<br>Arena<br>7:15-8:15pm | Warrior Fitness<br>Sunderland<br>Arena<br>7:00-8:00pm    |   | Warrior Fitness<br>Sunderland Arena<br>7:00-8:00pm | Adult Volleyball<br>Brock HS<br>7:00-8:00pm              |
| 7:30pm  |   |  |   |  |  |
| 7:45pm  |   | Yoga<br>Sunderland Town Hall<br>7:45-8:45pm              |   | Yoga<br>Manilla Hall<br>7:45-8:45pm                |  |
| 8:00pm  |   |  |   |  |  |
| 8:15pm  |   | Kickboxing<br>Sunderland<br>Arena<br>8:00-9:00pm         |   | Kickboxing<br>Sunderland<br>Arena<br>8:00-9:00pm   | Adult Volleyball<br>Brock HS<br>Session 2<br>8:00-9:00pm |
| 8:30pm  |   |  |   |  |  |
| 8:45pm  |   |  |   |  |  |

The Township of Brock has a variety of fitness programs for all fitness levels. Classes are only \$5.00 drop in fee, no registration required, with the exception of Adult Volleyball.  
For more information please visit: [www.townshipofbrock.ca](http://www.townshipofbrock.ca).

# Fire Department

- Master Fire Plan being presented to Council in Fall, 2019



# New Tanker being built for Beaverton Fire Hall





**iPAD / Command Program**



**StrongArm Extrication Tool**



**Computers being installed in fire trucks**

# Public Works Update



- **Customer Service! We are here to Help!**
  - Added one more administrative/customer service assistant
  - 4 ways to get a hold of us:
    - [townshipofbrock.ca/reportaproblem](http://townshipofbrock.ca/reportaproblem)
    - Phone 705-432-2355 (during regular business hours)
    - Phone 1-877-559-4887 for Urgent After Hours Matters (e.g. stop Sign down)
    - In person @ Town Hall
  - All inquiries will be recorded, tracked and followed up on
  - Written inquiries will be responded to within 3 business days with expected completion dates (if applicable), and contact information for further information.

# Our Staff and Infrastructure



3 Divisions made up of 24 Full-Time and 11 Part-Time Staff

- 1) Facilities & Parks (1 Supervisor, ½ Administrative Assistant, 6 FT Staff, 4 PT)
- 2) Road Operations (1 Supervisor, 1 Administrative Staff, 13 FT Staff, 7 PT)
- 3) Engineering (1 Director, ½ Administrative Assistant)

Responsible for managing a large number of infrastructure assets including:

- 365 km of Roads (including ditches and driveway culverts)
- 25.5 km of Sidewalks & Parks
- 89 Bridges and Culverts >3m in diameter
- 31 Municipal Buildings & Structures
- 67 Playgrounds/Fields/Play Structures
- 15 Parking Lots
- 4 Storm Ponds
- 6.3km of Storm Sewers
- Beaverton Harbour

# Construction Update



- Bridges, Bridges and more Bridges!
  - Laidlaw St Bridge (Open Soon!)
  - St. John Street Bridge (Open)
  - Concession 1 (Thorah) over Beaver River – (November 2019)
  - Concession 2 (Thorah) over Beaver River – 2020
- Region of Durham
  - Lake Ridge/RR 12 Roundabout – (end of 2019)
  - Lake Ridge/RR 13 Intersection Improvements (Spring 2020)
- Arenas (Ice is back!)
- Beaverton Harbour Survey/Action Plan (ongoing)
- Community Safety - Portable Speed Radar Signs, Share the Road signage, Community Safety Zones, Flexible Bollards, etc
- Municipal 511
- Wayfinding Signage (Ongoing)
- Roads, ditches, sidewalks, trees, etc (always ongoing)



# We would love to hear from you!

How can we communicate better with you?

Topics/Questions/Comments/Suggestions???

Contact us: [publicworks@townshipofbrock.ca](mailto:publicworks@townshipofbrock.ca)

# Treasury Department



# Questions





Thank you  
for coming!